

FEBRUARY 6, 2024

CALL TO ORDER: Mayor Dievendorf called the meeting to order at 6:30 pm. In attendance were Trustees Jones, Lyden, Watt and Stetin. Also present were Jerry and Sandra Ward, Peter J Briele, Supt WWTP, Peter A Briele, Frank Nestle Supt DPW/Water/Fire Chief, Police Chief Raymond Renzi, Members of the public were Diane Rumrill-Hall, Janet and Matt Stanley and Jonathan Ward.

The Pledge of Allegiance was recited.

Correspondence: There was none.

Public Comments: There were none.

ADOPT THE AGENDA: Mayor Dievendorf asked if there were any additions to the agenda, Trustee Jones made the motion to accept the amended agenda, seconded by Trustee Watt. All in favor, motion carried.

APPROVAL OF MINUTES:

MOTION by Trustee Watt made the motion to approve the January 9, 2024; seconded by Trustee Lyden. All in favor, motion carried.

MONTGOMERY COUNTY RESOLUTION #298:

Montgomery County approved the sale of 6 acres of the Beech nut property that is currently being demolished. PennRose will develop a combined residential/commercial building.

DRI Submission: Trustee Watt noted that three other municipalities were named, but no mention of the Village yet.

ELECTION INSPECTORS RESIDENCY/APPONTMENT:

**RESOLUTION # 4 REGARDING RESIDENCY OF APPOINTED ELECTION
INSPECTORS FOR
THE VILLAGE OF CANAJOHARIE 2024 VILLAGE ELECTION**

Introduced by: Mayor Ronald O. Dievendorf

Seconded by: Trustee Peter Lyden

Dated: February 6, 2024

WHEREAS, while appointed Election Inspectors are generally required to live in the Village in which they serve, this residency requirement may be changed locally; and

WHEREAS, any other provisions of law to the contrary, the board of trustees may provide, via resolution or local law in lieu of any other residency requirement imposed by law, that any appointed Election Inspector may reside within the county in which the village is wholly or partially situated; and

NOW THEREFORE BE IT RESOLVED, the Village of Canajoharie Board hereby authorizes any appointed Election Inspector to reside outside of the Village of

Canajoharie and may reside within the county in which the village is wholly or partially situated.

UPON A ROLL CALL VOTE:

Mayor, Ronald O. Dievendorf	Yes	Trustee, Peter Lyden	Yes
Trustee, William Jones	Yes	Trustee, Tracey Stetin	Yes
Trustee, Edward Watt	Yes		

Vote: Resolution carried by a vote of 5 to 0 .

STATE OF NEW YORK)
) SS.:

COUNTY OF MONTGOMERY)

I, Amy S. Kretser, Village Clerk of the Village of Canajoharie, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Village Board of the Village at a meeting of said Board held February 6, 2024.

Amy S. Kretser. Village Clerk-Treasurer

RESOLUTION #5 APPOINTMENT OF ELECTION INSPECTORS

Trustee William Jones Made the Motion to appoint the following persons as Village Election Inspectors:

Ellen Hazzard of Canajoharie, and Jerrie Burnell of Sprakers.

Trustee Peter Lyden seconded the motion.

UPON A ROLL CALL VOTE:

Mayor, Ronald O. Dievendorf	Yes	Trustee, Peter Lyden	Yes
Trustee, William Jones	Yes	Trustee, Tracey Stetin	Yes
Trustee, Edward Watt	Yes		

Vote: Resolution carried by a vote of 5 to 0 .

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COUNTY OF MONTGOMERY)

I, Amy S. Kretser, Village Clerk of the Village of Canajoharie, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Village Board of the Village at a meeting of said Board held February 6, 2024.

Amy S. Kretser. Village Clerk-Treasurer

ARKELL HALL FOUNDATION DONATION:

The Village received a donation from Arkell Hall in the amount of \$100,000.00 on December 8, 2023. The money was allocated as follows \$25,000.00 for the Police Department, \$30,000.00 for the Fire Department for purchase of a utility vehicle, \$45,000.00 to be held in escrow for future acquisition of materials and/or equipment for public safety or public services purposes. Prior authorization of proposed purchases through the escrow must be obtained from Arkell Hall.

RFP FOR VILLAGE PROPERTY AND LIABILITY COVERAGE:

Peter Lyden created a RFP for property and liability coverage to be published and

possibly mailed to potential brokers. Responses are request by April 1st, so that they may be reviewed by the board, and selected by May board meeting.

MOTION by Trustee Lyden to send out the RFP's, seconded by Trustee Watt. All in favor, motion carried.

PLANNING BOARD-KYLIE FERGUSON:

Kylie was not present-no report.

BUDGET WORKSHOPS:

The Village will set up individual meetings with the Department heads to go over their budget requests. The public is invited to attend. Notices will be published on the LED Sign and on the Village website when scheduled.

DPW REPORT:

Over the first two weeks of January and the last week of December the DPW assisted the Water Department tirelessly to locate a large water break. Employees walked miles of water line and we dug a few possible leak locations. On December 2nd we had the county DPW assist us with their mini excavator to dig a possible transmission line break in the woods on Mud Rd. The problem was not solved at this location. Employees along with Rural Water representatives' continued the search to locate the large break. Eventually it was found a few miles deep into the thick woods on C.C. Roxane's property. Superintendent Frank Nestle, water operator Mark Horning and DPW foreman Dean Countryman spent a day hiking through the dense woods to mark the easiest and safest path to the break and figure a game plan to make the repair. It was very quickly determined that the village did not possess the equipment for such an undertaking. Horender Construction was brought in on January 11th with a large excavator and we spent more than one full day just to cut a roadway through the woods to reach the break. On January 12th we were able to get to the break location and make the needed repairs. We were not able to get trucks to the dig site and had to utilize the water departments UTV along with the UTV from the Fire Department to haul parts, tools supplies and employees in and out. We thank everyone involved in completing this large task, if this went unfound for much longer it would have caused much detriment to the villages drinking system.

Other completed tasks:

Service line break at 12 Wheelock Street, the service line break caused damage to the lateral as well and a repair was made.

Horender Construction was called in to jet the sewer main on Wheelock Street due to a blockage, flow was restored and Adirondack was scheduled to camera the main.

Repairs were made to the sewer main on Wheelock St due to a second blockage before the main was viewed on camera.

Adirondack Septic came to camera sewer on Wheelock St, an issue was located where a lateral protrudes into the main that could cause a problem in the future and also there is heavy mineral buildup in the main, both will be revisited and addressed in the spring/summer.

Water main break at the Waste Water Treatment Plant was discovered and

repaired

The Village plows have had some issues this winter (Fisher V-Plows) we have been making repairs, but some are old and we should think about replacing a couple before next winter.

Employees have been out patching pot-holes as time allows

Preventative maintenance is being performed on the equipment regularly (oil changes, fluid checks, breaks, etc)

With some heavy rain this month we encountered some flooding caused by ice jams.

Another water break was discovered on Main St near the Eagles. It was not the main, but rather the service line to the Eagles establishment. Repairs were made.

DPW is and will continue to do some touch up painting in the Municipal Building.

Trustee Lyden noted that the cost of recycling pick up is currently \$3300.00 per month for weekly pickups. The new contract proposal is \$4000.00 per month. He recommends that the Village send out an RFP for recycling services. RFP's to be received no later than March 4th.

WATER: Frank Nestle

Monthly reports completed.

New water tower Wintergreen Park work is still in progress. Concrete pads have been poured. Generator has arrived. Installer had an operation so we are waiting for him to heal.

Repaired a water leak on Wheelock Street that consisted of a 1" gooseneck that developed a hole and blew a hole into the sewer line. Estimated loss up to 62 gpm. (90,000 24hrs)

Several UDig mark outs

Have spent several days listening for leaks throughout the village

Assisted DPW with a few projects

Walked the transmission line in Ephratah looking for a leak several days.

Located the leak up north. The 6" feeder line off Denmark Springs separated where one section of piping went into the bell housing of another section of pipe. The break was 1.2 miles off the roadway located in a ravine. We hired Horender Construction to clear a roadway and to dig the break. We made the repair. Estimated loss up to 800gpm of untreated water. After making the repair the Spring Pond recovered and a steady flow of water is going over the weirs.

Assisted Dennis installing a new drive at Mud Road. This drive would allow us to control the flow in case we need to switch to the Mud Road Reservoir to supply the village. The drive that was in place from years ago would not function.

Repaired a 2" water line at the sewer plant. Up to 384gpm

Repaired a ¾" service line on East Main Street. Up to 23gpm

Quarterly water reads completed

Both Ford F350 got in house oil changes and filter changes (air/cabin)

Samples were delivered to Albany

WASTE WATER TREATMENT PLANT: Peter Briele

Facility totals, tracking and sales.

Monthly Revenue from MCSD # 1 for January 2024 = \$ 2,310

Total Revenue for fiscal year (2023/2024) = \$ 10,080

Monthly Revenue from Montgomery County Leachate for January 2024 = \$ 6,058

Total Revenue for fiscal year 2023/24 = \$ 25,792

Monthly Revenue from Green Pine Septic Disposal for January 2024= \$ 645

Total revenue for fiscal year 2023/2024 = \$ 4,552.50

Monthly Revenue from Fred's Septic Disposal for January 2024 = \$100

Total revenue for fiscal year 2023/2024 = \$ 1,500

Monthly Revenue from Stocking Stalls Septic Disposal for January 2024 = \$ 100

Total revenue for fiscal year 2023/2024 = \$ 4,010

Monthly Revenue from Horender Construction for December 2023 = \$50

Total Revenue for fiscal year 2023/2024 = \$50

**Total Revenue for fiscal year 2023/2024 to date=Leachate+Septic +MCSD#1
Sludge = \$45,984.50**

Roses Brands surcharge for December, 2023 = \$ 235.13

Total revenue for fiscal year 2023/24 = \$ 3,499.83

Labor – 541 hrs.

OT. 12 Hrs. (Holiday WWTP coverage; Water and sewer breaks.)

Sick 8 hrs.

Vacation 0 hrs.

Personal 0 hrs.

Birthday 0 hours

Holiday 48 hrs.

Jury Duty 0.0 hrs.

Floating holiday 0 hrs.

Comp/Flex time earned 43 hrs. (Holiday WWTP coverage; water and sewer breaks)

Comp/Flex time used 2 hours.

WWTP work completed January 1st – January 31st 2024

Completed all monthly reports and submitted them accordingly.

Hosed secondary clarifier weirs weekly.

Waste, decant, transfer, press and transport sludge to the landfill.

Secondary Clarifier #1 – Discovered a slide missing from the upper rail the flights slide on. Removed the slide and washers from the tank, which will be replaced this summer during annual maintenance.

Primary Clarifier #1 – Discovered the flights not moving. Drained and cleaned the tank.

Discovered chains off on each side of the drive shaft sprockets. The sprocket on the shaft below the drive shaft had become bound up with a large mass flushable wipes.

Luckily this time nothing broke, however the flushable wipes are starting to become troublesome for some of our equipment. The chains are all back on the drive and the clarifier is back online.

We plowed, shoveled, and used snow blower to remove snow as needed.

Lower Wheelock Street sewer issue- we dug and replaced a 5 foot section of sewer pipe. Thank you to the Water, WWTP and DPW for the extra effort on that cold Saturday.

A residence continued having issues. We had Adirondack use a camera and jetter to inspect the sewer line. There is an issue with the residence line and the village sewer line at or near where that hooks in. Repairs will be planned soon, weather permitting.

WWTP water break – Thank you Water, WWTP and DPW for fixing our water break on another cold Saturday.

Sludge Transporter Permit – Applied for and received annual renewal from NYSDEC.

Ice in treatment tanks – So far we've used no extra water, however we've had to run the blowers extra to keep some ice broken up.

Hazard Mitigation Plan (HMP) – The Village of Canajoharie is nearly finished updating this plan as part of Montgomery County updating their plan. We are required to update this plan every 5 years. This outlines issues the village plans to address and seek grants for. It is one of many steps needed to receive grant money needed for village projects.

FIRE DEPT: Frank Nestle

The Fire Department would like approval from the board for the enlistment of two new members, Megan Ryann and Zachary Cook. MOTION by Trustee Watt, seconded by Mayor Dievendorf to approve their membership. All in Favor, Motion carried.

Frank noted that bids were sent out and two responses were received. Bucks Motorsports submitted a bid for \$30,656.57 and Bibbens Sales and Service submitted a bid for \$29,516.67. MOTION by Trustee Watt, seconded by Trustee Jones to award the bid to Bibbens Sales and Service. All in favor, motion carried.

Frank recommended that the FIRE LANE behind the property owned by Downs & Shepard (SBL 63.63-1-23), from West Main Street to the rear of property owned by William Barbic (SBL 63.63-26), ending at access road back onto Church Street, be reestablished. This will ensure access to the rear of those properties which have third floors. No Parking will be enforced. Local deliveries will be permitted.

Jonathan Ward, 1st Assistant Fire Chief, presented information regarding a "Nuisance Law". This would encourage repeat offenders of unnecessary calls, due to malfunctioning alarms, to repair the alarms. Several other municipalities have adopted similar laws. A copy of the proposed law was emailed to the Mayor.

POLICE DEPARTMENT: Chief Raymond Renzi

Chief Renzi noted that two of the police cars had repairs done. The department has tested out the new training videos and will soon schedule sessions for all the employees.

CODE ENFORCEMENT:

Cliff Dorrough's report noted there was a court case regarding a poorly maintained apartment building. It was adjourned until March. Renovations of property at 62 Wheelock have been completed and the property is being sold. House located at 20

Wheelock Street has been issued notices regarding excessive garbage, have been notified many times. 81 Cliff St renovations are moving forward. He is doing paperwork on citing the Mohawk Valley Collective regarding the former West Hill School, lack of progress on rehab. No response from the purchaser of burned out property on Wheeler Street. Cliff will be taking classes in March. He also asked that a deputy code officer be hired and budgeted for in the next budget. Mayor Dievendorf noted that Anngale and her crew are being trained in asbestos removal, and once certified she will undertake the cleanup of the Otsego Street Property.

SPECIAL PROJECT MANAGER: Jerry Ward

Beech Nut Demolition Jerry Ward noted that the demolition of the Beech Nut property is progressing. The stack will be removed after the space around it is cleared out. The contractor will notify the Village when that will take place.

Wintergreen Park: The bids for construction at Wintergreen Park are ready to go out on February 14th, with bid opening on March 15th. They will be handled by Prime Engineering.

Water Tower: The new water tower is on line, the concrete pad has been installed and the propane tank is awaiting installation.

Mud Road Dam: Plans are in the works for the remediation of the dam.

NYPA and Street Lights: The maintenance contract for the new LED street lights will be \$6,785.30 per year. MOTION by Trustee Lyden to sign the contract, seconded by Trustee Watt, all in favor, motion carried.

Transfers for FY ending 5/31/23: Due to the installation of new software for the village, completion of the Annual Financial Report was delayed. The following overdrafts were determined while completing the report:

General Fund		
Transfer from	Transfer to	Amount
A1110.1 Justice Personal	A1325.1 Clerk Personal	\$ 923.39
A1110.1 Justice Personal	A1325.4 Clerk Contractual	\$ 96.26
A1110.1 Justice Personal	A1420.4 Atty Contractual	\$4924.78
A1110.1 Justice Personal	A3620.1 Code Officer Pers	\$ 40.21
A1110.1 Justice Personal	A7180.440 Boat Launch Cont	\$ 66.85
A1110.1 Justice Personal	A7140.440 Parks Electric	\$ 235.25
A1110.4 Justice Contractual	A1640.440 Garage Contr	\$ 706.48
A1110.4 Justice Contractual	A1640.441 Garage	\$ 152.86
A1110.4 Justice Contractual	A1920.4 Muni Ass Dues	\$325.00
A1110.4 Justice Contractual	A8020.1 Planning Bd Pers	\$200.00
A1110.4 Justice Contractual	A8020.401 Planning Bd Cnot	\$86.33
A1110.4 Justice Contractual	A7180.40Boat Launch Misc	\$577.86
A1110.4 Justice Contractual	A9730.7 Ban Int Salt Shed	\$ 19.15
A3120.101 Police Pers	A3120.1 Police Chief	\$1349.82
A3120.101 Police Pers	A3120.410 Police SRO/RAD	\$1169.20
A3120.101 Police Pers	A3120.430 Police Uniforms	\$22.50
A3120.101 Police Pers	A3120.450 Police Veh Rep	\$1159.58
A3120.101 Police Pers	A3120.451 Police Gasoline	\$413.81
A3120.101 Police Pers	A1620.4 Muni Bldg Cont	\$3647.98

A3120.101 Police Pers	A9040.8 Worker Comp	\$5719.74
A3120.101 Police Pers	A9730.7 Ban Int Salt Shed	\$2201.32
A3410.200 Fire Equip	A3410.4 Fire Misc	\$10833.71
A3410.200 Fire Equip	A5110.4 Street Maint Contr	\$2444.84
A3410.200 Fire Equip	A5110.450 Str main Veh	\$12606.21
A1490.1 Public Works Admin	A4020.1 Project Manag Admin	\$7268.40
A1990.4 Contingency	A1910..4 Unallocated Ins	\$6446.68
A1990.4 Contingency	A1640.444 Sewer Study Exp	\$14042.39
A1990.4 Contingency	A5142.4 Snow Removal Contr	\$8844.36
A8170.1 Street Clean Pers	A8160.485 Landfill	\$22799.70
A8170.1 Street Clean Pers	A5110.450 Veh Rprs	\$9802.35

BUDGET AMENDMENTS

Increase Revenue	Increase Exoenditure	Amount
A3501 CHIPS	A9730.6 Ban Princi Salt Shed	\$41119.95
A3501 CHIPS	A5110.461 Blacktop/paving	\$222045.79
A2705 Donations-Park	A7140.1 Park Donation Exp	\$2273.88
A2705 Donations-Arkell	A1620.449 Arkell Don Exp	\$73463.40
A3089 State aid-Feasibility	A1620.441 Feasibility Study	\$19950.00
A3089 State Aid-Sewer Study	A1640.444 Sewer Grant Exp	\$15000.00
A3089 State Aid-FEMA-Fire	A3410.420 FEMA to Fire Dept	\$70881.00
A3089 State Aid-Rec Mngmnt	A7550.10 Rec Man Pers	\$10497.37
A4089 Fed Aid (ARPA)	A6989.4 ARPA Contr	\$60240.10

MOTION by Trustee Lyden to approve the above transfers, seconded by Trustee Watt, al in favor, motion carried.

APPROVAL OF ABSTRACTS:

Date	General	Water	Sewer	Water Project	TOTAL
1/4/2024	\$ 18,575.23	\$2,771.97	\$4,620.14		\$25,967.34
1/18/2024	\$ 13,617.05	\$72,597.37	\$1,826.71		\$88,041.13
1/26/2024	\$ 43,013.36	\$39,517.33	\$26,557.89		\$109,088.58
TOTAL	\$ 75,205.64	\$114,886.67	\$33,004.74		\$223,097.05

Trustee Watt made the MOTION to approve the abstracts completed in January, seconded by Trustee Lyden. All in favor, motion carried.

Trustee Watt made the MOTION to adjourn to Executive Session to discuss personnel issues with the police Chief Raymond Renzi and DPW Supt Frank Nestle seconded by Trustee Stetin. All in favor, motion carried.

Meeting adjourned at 7:17 P.M. for Executive Session.

Respectfully submitted,

Amy S. Kretser Clerk-Treasurer

Executive Session February 6, 2024

Mayor Dievendorf opened the meeting to discuss personnel issues and potential hiring of staff. After a short discussion Trustee Jones made the MOTION to ADJOURN the Executive Session and return to the regular meeting, seconded by Trustee Watt. All in favor, motion carried.

Trustee Watt made the MOTION to ADJOURN the meeting, seconded by Trustee Stettin. All in favor, motion carried, 7:52 pm.

Respectfully submitted,

Peter Lyden
Trustee